**Compliance with Data Regulations**

Adherence to DPA in handling the data in a fair and transparent manner

Clearly communicate what their data will be used for at the point of collection. This could be highlighting the purposes of data processing or the data will be shared with.

Making sure it’s Consensual, where individuals are aware that data is being collected before collecting or processing their data. Consent must be freely given, specific, informed, and unambiguous.

Only collecting data that is necessary for the stated purpose, and do not use the data for anything other than its intended purpose.

Ensuring protection and personal and sensitive data

Data Classification: Identify which data is personal, sensitive, or confidential, and classify it accordingly. This will help in applying appropriate safeguards.

Access Controls: Limit access to personal and sensitive data to only those individuals who need it for processing purposes. Use role-based access controls (RBAC) to enforce this policy.

Data Impact Assessments: Conduct regular data protection impact assessments to evaluate how personal data is processed and to identify and mitigate risks to individual privacy.

Ways in which data will be kept safe and secure

The security of personal and sensitive data which can prevent unnotarized access and establishing clear policies and procedures for data protection, and regularly updating these to reflect new threats or changes in regulations, are key steps in maintaining the ongoing security and integrity of personal and sensitive data.

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